

## Sabbatical Grant Proposal Guidelines and Procedures

### 1. Objectives/Evaluative Criteria

**A Sabbatical/Enrichment Grant Evaluation Form must be submitted with the first column completed.** (see examples on "Enrichment Grant & Sabbatical Evaluation Form")

State what you will do. (Independent projects must have a mentor and a reading list.)

On the first column of the "Sabbatical/Enrichment Grant Evaluation Form" state the objectives/evaluative criteria for the proposed activity. Indicate, for example, what you will achieve, or the expected impact on student learning.

Explain how the activity will enrich your teaching and further the educational goals of the district. (see attached)

### 2. Schedule of Activities

Provide an itinerary or plan of activities to meet each objective. Include a timetable for preparation, if any, and time for meeting the evaluative criteria below. Include material from the sponsoring agency if applicable.